

Rules for the Computer Lab

- 1. No students permitted in the lab without the presence of a teacher.**
- 2. No food or drinks in the lab. This includes gum and candy.**
- 3. Do not change the background, screensaver, or any other settings.**
- 4. Respect the computers. They are for everyone's use.**
- 5. The computers are to be used only for school related activities. Do not download from the Internet.**
- 6. Do not remove or alter any identification tags from the computer.**
- 7. Only submit print jobs one time. Network printing is not instantaneous.**
- 8. Do not connect or disconnect any wiring to the computers.**
- 9. Keep keyboards, mice, mouse pads, and monitor in the same position as they were when you found them.**
- 10. Passwords are to be guarded and not displayed nor shared with others.**
- 11. Do not automatically click a button when "pop-ups" appear while browsing the Internet - Ask for the correct response.**
- 12. Do alert your teacher when your computer does something unexpected.**